



# Newark Youth Leadership Project

School Year Application 2019-2020

LETTER FROM NYLP COORDINATOR



Dear Applicant,

Thank you for your interest in a school year internship with *Newark Youth Leadership Project (NYLP)*, a program of Greater Newark Conservancy. This is not just a job, but an internship program designed to provide interesting and thought provoking opportunities in education and leadership with a focus on the environment.

Please review the following details before considering your application to the program.

- NYLP is a leadership program that will focus on environmental issues including green jobs, the environment, healthy living, education and career exploration.
- In this program you will be pushed to try new things, experience outdoor activities and lead a healthier lifestyle.
- Requirements for the program are as follows:
  - **Must be a Newark resident, but can be attending any high school;**
  - **Must maintain a 2.5 or better GPA** (most recent report card must be submitted);
  - **Must have a recommendation of Guidance Counselor or teacher;**
  - **Must have completed freshman year of High School** at any high school.
- Interns are paid minimum wage (\$10.00/hr) and will work *up to* ten hours per week (*some weekend work required*) after school from October 8, 2019 through May 2020.
- Before being hired, each applicant will be screened through an interview process. Be prepared for this interview—dress for success and don't be late!
- **SECTION 1 of this application is to be completed by the student applicant and is due by September 23, 2019; SECTION 2 of this application is to be completed by the guidance counselor and is due no later than September 25, 2019.**
- **If you have previously participated in NYLP, a resume is required with the application.**

Should you have any questions about this application, please feel free to contact me. We look forward to receiving your completed application!

Sincerely,

A handwritten signature in black ink that reads "Malcolm McClain".

**Malcolm McClain**

NYLP Coordinator

973-642-4646 ext. 33

**Greater Newark Conservancy**

32 Prince Street, Newark, NJ 07103 | Phone: (973)642-4646 | Fax: (973)642-2218



# Newark Youth Leadership Project

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SECTION 1



## STUDENT APPLICATION

### Contact Information

Last Name	First Name	M.I.
Street Address	City, State, Zip	
Date of Birth	Email Address	
Home Phone	Cell Phone	Best Time to Call
Emergency Contact (Name/Relationship)		Emergency Phone

### Education

School, City	From	To	Major	Expected Date of Graduation

### Please list all extracurricular activities you will be involved with this school year


### Previous Employers or Programs (start with most recent)

From	To	Employer	City, State	Phone
Work Title				
Supervisor's Name				
Starting Salary/Wages			Final Salary/Wages	
From	To	Employer	City, State	Phone
Work Title				
Supervisor's Name				
Starting Salary/Wages			Final Salary/Wages	

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## SECTION 1



### Availability

NYLP requires a time commitment of at least 8-10 hours per week. Interns are *required* to attend the program on Tuesdays and Wednesdays from 4pm to 6pm and are expected to schedule additional hours throughout the week. Interns are allotted 3 excused absences over the course of the program.

What days are you available to work?

- Monday
  Tuesday
  Wednesday
  Thursday
  Friday
  Saturday
  Sunday

### Program Questions

Do you have any physical limitations that would prevent you from working outside during extremely warm or extremely cold weather? If so, please explain.

Do you have any reservations about working outside, learning and researching environmental issues, and/or teaching others (children, community members, family, etc.) about the environment?

### ESSAY QUESTIONS

Answer the following questions in a word processor of your choice and attach the document to your application. Please answer the questions in 300 words or less.

#### **Mandatory:**

Why do you want to participate in the Newark Youth Leadership Project school year internship program? What do you hope to gain from this experience?

#### **Choose ONE:**

- How do you define “the environment”? What are the various components that make up the environment that you described? How can we—as individuals or groups—influence this environment?
- Describe a problem you have identified in the City of Newark. Briefly describe the steps you would take to learn more about this problem and go about addressing it?

I have attached my essay questions.

### REPORT CARD

Please attach a copy of your most recent report card.

I have attached my report card.

### RESUME

If you have previously participated in Newark Youth Leadership Project, please attach your resume.

- I have not previously participated in Newark Youth Leadership Project.  
 I have attached my resume.

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SECTION 1



## APPLICANT'S STATEMENT

I certify that the statements made by me on this form are true and correct. I understand that if I become a participant in the Newark Youth Leadership Project, any false statement on this application can be considered cause for dismissal. I am a naturalized citizen or have proof of my eligibility. I authorize investigation of all statements contained in this application for participation as may be necessary in arriving at a decision for participation.

**I have read and understand the informational letter attached to this application.**

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

## PARENT'S/GUARDIAN'S STATEMENT

I certify that the statements made by my child on this form are true and correct. If my child becomes a participant in the NYLP, I will support them fully. I understand that any false statement on this application can be cause for dismissal.

Signature of Parent/Guardian \_\_\_\_\_ Date \_\_\_\_\_

Please submit completed application online at [www.citybloom.org](http://www.citybloom.org)

– OR –

Mail completed copy and all attachments to:

**Greater Newark Conservancy**

**32 Prince St**

**Newark, NJ 07103**

**ATTN: Malcolm McClain**

**THIS SECTION IS FOUR PAGES LONG—ALL PAGES MUST BE COMPLETED. APPLICATION IS ONLY CONSIDERED COMPLETE IF ALL ADDITIONAL DOCUMENTS (ESSAY QUESTIONS, REPORT CARD, and RESUME) ARE ATTACHED.**

**THIS APPLICATION WILL NOT BE CONSIDERED IF NOT FILLED OUT COMPLETELY AND ACCURATELY.**

**APPLICANTS WILL BE INTERVIEWED & ACCEPTED ON A ROLLING BASIS, MEANING THE SOONER YOUR APPLICATION IS TURNED IN, THE BETTER.**

**SECTION 1 (STUDENT APPLICATION) IS DUE NO LATER THAN  
SEPTEMBER 23, 2019**

**INTERVIEWS MAY OCCUR BEFORE SECTION 2 IS DUE.**

**INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.  
DO NOT LOSE THIS APPLICATION. DUPLICATES WILL NOT BE SENT.**

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