



Newark Youth Leadership Project

Summer Application 2020

LETTER FROM NYLP COORDINATOR



Dear Applicant,

Thank you for your interest in a summer internship with *Newark Youth Leadership Project (NYLP)*, a program of Greater Newark Conservancy. This is not just a job, but an internship program designed to provide interesting and thought provoking opportunities in education and leadership with a focus on the environment.

Please review the following details before considering your application to the program.

- NYLP is a leadership program that focuses on environmental issues including green jobs, the environment, healthy living, education and career exploration.
- This application is for **SUMMER 2020**. The program will run from **July 6, 2020 through August 14, 2020**.
- In this program you will be pushed to try new things, experience outdoor activities and lead a healthier lifestyle.
- Requirements for the program are as follows:
 - **Must be a Newark resident, but can be attending any high school;**
 - **Must maintain a 2.5 or better GPA** (most recent report card must be submitted);
 - **Must have a recommendation of Guidance Counselor or teacher;**
- Before being hired, each applicant will go through an interview process at Greater Newark Conservancy. Be prepared for this interview—dress for success and don't be late!
- Interns are paid through the City of Newark's Summer Youth Employment Program (SYEP). Interns will be required to apply to SYEP separately from NYLP. However, once interns are accepted into NYLP, they will receive assistance on their SYEP applications. Hourly rates are determined by SYEP and may vary from year to year. Interns will work between 16-20 hours per week.
- **SECTION 1 of this application is to be completed by the student applicant and is due by April 14, 2020; SECTION 2 of this application is to be completed by a school guidance counselor or teacher and is due no later than April 17, 2020.**
- **If you have previously participated in NYLP, a resume is required with the application.**
- **Please note: selection is limited, so please submit this application *as soon as possible*.** Interviews will begin in December 2019 and end in March 2020.

Should you have any questions about this application, please feel free to contact me. We look forward to receiving your completed application!

Sincerely,

Malcolm McClain

Malcolm McClain

Newark Youth Leadership Project Coordinator

973-642-4646 ext. 33

Greater Newark Conservancy

32 Prince Street, Newark, NJ 07103 | Phone: (973)642-4646 | Fax: (973)642-2218



Newark Youth Leadership Project

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SECTION 1



STUDENT APPLICATION

Contact Information

Last Name	First Name	M.I.
Street Address	City, State, Zip	
Date of Birth	Email Address	
Home Phone	Cell Phone	Best Time to Call
Emergency Contact (Name/Relationship)		Emergency Phone

Education

School, City	From	To	Major	Expected Date of Graduation

Please list all extracurricular activities you are involved with

Previous Employers or Programs (start with most recent)

From	To	Employer	City, State	Phone
Work Title				
Supervisor's Name				
Starting Salary/Wages		Final Salary/Wages		
From	To	Employer	City, State	Phone
Work Title				
Supervisor's Name				
Starting Salary/Wages		Final Salary/Wages		

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SECTION 1



Program Questions

Do you have any physical limitations that would prevent you from working outside during extremely warm or extremely cold weather? If so, please explain.

Do you have any reservations about working outside, learning and researching environmental issues, and/or teaching others (children, community members, family, etc.) about the environment?

In the summer, interns will work in specific departments for the entirety of the 6-week program. Please review the description of departments below. Then, from 1-4, rank your interest in working in each department.

Horticulture Department: Learn about gardening; plant flowers/veggies; give tours of Greater Newark Conservancy's Outdoor Learning Center; water and weed gardens; clean up onsite pond; outdoor work

Education Department: Learn about the environment, nutrition, and cooking; interact with young children and adults; assist in implementation of environmental and camp activities; indoor and outdoor work

Farm Stand Department: Learn to run a business by selling fresh produce; market and sell products; educate customers on nutrition and environment; interact with adults and children in local community; indoor and outdoor work

Urban Farming Department: Learn about urban agriculture and how to maintain produce in Newark; grow and harvest vegetables; farm beautification projects; outdoor work

Please rank each department based on your level of interest. 1 is *most interested*. 4 is *least interested*.

____ Horticulture
____ Education
____ Farm Stand
____ Urban Farming

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SECTION 1



ESSAY QUESTIONS

Answer the following questions on a separate typed document and attach to your application. Please answer the questions in 500 words or less.

MANDATORY (each applicant must answer this question):

Why do you want to participate in the Newark Youth Leadership Project summer internship program? What do you hope to gain from this experience?

Choose ONE (select one of the two questions to answer):

1. How do you define “the environment”? What are the various components that make up the environment that you described? How can we—as individuals or groups—influence this environment?
2. Describe a problem you have identified in the City of Newark. Briefly describe the steps you would take to learn more about this problem and go about addressing it.

☐ I have attached my **TWO** essay questions.

REPORT CARD

Please attach a copy of your most recent report card.

☐ I have attached my report card.

RESUME

If you have previously participated in Newark Youth Leadership Project, please attach your resume.

☐ I have not previously participated in Newark Youth Leadership Project.

☐ I have attached my resume.

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SECTION 1



APPLICANT'S STATEMENT

I certify that the statements made by me on this form are true and correct. I understand that if I become a participant in the Newark Youth Leadership Project, any false statement on this application can be considered cause for dismissal. I am a naturalized citizen or have proof of my eligibility. I authorize investigation of all statements contained in this application for participation as may be necessary in arriving at a decision for participation.

I have read and understand the informational letter attached to this application.

Signature of Applicant _____ **Date** _____

PARENT'S/GUARDIAN'S STATEMENT

I certify that the statements made by my child on this form are true and correct. If my child becomes a participant in the NYLP, I will support them fully. I understand that any false statement on this application can be cause for dismissal.

Signature of Parent/Guardian _____ **Date** _____

Please submit completed application online at www.citybloom.org

– OR –

Mail completed copy and all attachments to:

Greater Newark Conservancy

32 Prince Street

Newark, NJ 07103

ATTN: Malcolm McClain

THIS SECTION IS FOUR PAGES LONG—ALL PAGES MUST BE COMPLETED. APPLICATION IS ONLY CONSIDERED COMPLETE IF ALL ADDITIONAL DOCUMENTS (ESSAY QUESTIONS, REPORT CARD, and RESUME) ARE ATTACHED.

THIS APPLICATION WILL NOT BE CONSIDERED IF NOT FILLED OUT COMPLETELY AND ACCURATELY.

APPLICANTS WILL BE INTERVIEWED & ACCEPTED ON A ROLLING BASIS, MEANING THE SOONER YOUR APPLICATION IS TURNED IN, THE BETTER.

SECTION 1 (STUDENT APPLICATION) IS DUE NO LATER THAN

April 14, 2020

INTERVIEWS MAY OCCUR BEFORE SECTION 2 IS DUE.

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

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Newark Youth Leadership Project

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SECTION 1



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Summer Application 2020

SECTION 2



THIS SECTION IS DUE NO LATER THAN DECEMBER 11TH.

Student Name	Grade
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Guidance Counselor (or equivalent)		
Phone Number	Fax Number	Email

☐ NO

❏ Reliability

Student's Weaknesses

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Signature of Counselor **Date**



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SECTION 2



Please submit completed application online at www.citybloom.org

– OR –

Mail completed copy and all attachments to:

Greater Newark Conservancy

32 Prince Street

Newark, NJ 07103

ATTN: Malcolm McClain

THIS SECTION IS TWO PAGES LONG. RECOMMENDATION IS ONLY CONSIDERED COMPLETE IF THE STUDENT'S MOST RECENT REPORT CARD IS ATTACHED.

THIS RECOMMENDATION WILL NOT BE CONSIDERED IF NOT FILLED OUT COMPLETELY AND ACCURATELY.

**SECTION 2 (GUIDANCE COUNSELOR RECOMMENDATION) IS DUE NO LATER THAN
April 17, 2020.**

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.

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