



Job Title: Farm Manager

Date: Immediately

Reports to: Director of Urban Agriculture and Food Initiatives

### **Organization Description**

Greater Newark Conservancy fosters collaboration in our community at the intersection of environmental, food, and racial justice to promote the health and wellbeing of Newark residents. Our programs work to reverse the long history of systemic racism to improve social determinants of health by expanding access to green spaces, nutritious food, wellness education, and youth development. We envision Newark and its surrounding communities with universal and equitable access to nutritious food and a green, resilient, sustainable, and healthy urban environment for living, work, and recreation.

### **Position Description**

Greater Newark Conservancy is seeking a full-time Farm Manager to coordinate farm staff and volunteers at an urban farm in Newark. The Hawthorne Avenue Farm is a 3-acre community focused farm located in the south ward of Newark immediately adjacent to the Clinton Hill Community & Early Childhood Center. The Farm consists of teaching gardens, a fruit orchard, a school garden, a community gardening area and 2-acre production area. The Farm Manager is responsible for coordinating farm tasks and activity schedules, timely administration for cropping plans, planting schedules, and harvesting. Additionally, the Farm manager will be responsible for data collection and reporting

As a direct report to the Director of Urban Agriculture and Food Initiatives, the Farm Manager is responsible for coordinating, organizing, and tracking the activities of the farm to meet the objectives of Greater Newark Conservancy. The Farm Manager position requires a strong practical knowledge of data collection and data management, strong communication skills, a broad understanding of community food security, and a passionate commitment to food justice and social change with basic knowledge of agricultural skills. The Farm Manager will gain experience providing technical agricultural management expertise and hands-on learning opportunities, as appropriate to the farm's needs. The Manager is responsible for managing the farm enterprises associated with Greater Newark Conservancy in a way that meets its business and educational goals.

The Farm Manager will have a regular schedule of 40 hours per week with some evening and weekend hours required. Applicants should be prepared to maintain a consistent work schedule and be comfortable working in various outdoor conditions.

***Primary Program and Field Work Responsibilities***

Oversee all aspects of day-to-day farm operations at Hawthorne Farm which includes:

- Crop Cultivation
- Irrigation and Soil Management
- Pest Control
- Equipment Operation
- Farm Maintenance
- Collaboration
- Community Engagement
- Record Keeping

***Qualifications:***

- The ideal candidate will have 3-5 years of farm management experience, preferably at an organic or chemical free farm.
- Experience supervising staff and/or volunteers and working with diverse communities.
- Experience teaching youth and/or adults in a farm or garden setting.
- Interest and familiarity with issues relating to local food, food access, and sustainable agriculture, organic gardening, and a genuine appreciation of the urban environment.
- Strong organizational and written/verbal communication skills.
- Ability to work independently and/or as part of a team.
- Proficiency in all MS office applications required.
- Bachelor's degree in agriculture, natural resources, plant science, horticulture or a related field or equivalent experience

**Compensation:** The salary range for this position \$40,000-\$47,000 per year plus benefits

**To Apply:** Send a resume *and* cover letter to Michele Robinson at [mrobinson@citybloom.org](mailto:mrobinson@citybloom.org). In the subject line of your email, indicate that you are applying for the *Farm Team Staff* position.