



PLOT-IT-FRESH COMMUNITY GARDEN HAF

Renewing Renters: Pre-register for the 2020 growing season on November 9th at 10am at Hawthorn Ave. Farm or schedule an appointment by emailing jv@citybloom.org or by calling 862-373-5114 by 01/10/20. **Open registration** for new applicants is on 1/11/20 at 10am at 32 Prince St. or schedule an appointment by emailing jv@citybloom.org or by calling 862-373-5114 by 02/13/20 Bring this completed application form, a copy of your photo ID, and payment to The registration meeting or your appointment.

ALL APPLICANTS MUST REGISTER IN PERSON. You may not register on anyone else's behalf.

First Name _____ Last Name _____

Street Address _____

City _____ State _____ Zip _____

How Many People in your household? _____

We will e-mail you with you about the garden schedule, maintenance and more.

E-Mail Address (required): _____

Cell Phone (text-capable) _____

Please give us a functioning phone number and an email address that you will check at least every three days.

Location Requested (check one):

Hawthorne Ave.

2020 Plot Fees:

\$15 per 4' x 8' plot

The Plot It Fresh renter listed above certifies that he/she has received and read the accompanying Rules and Regulations of Greater Newark Conservancy and agrees to comply with **all** rules governing the facilities. The renter agrees to accept full responsibility for any damage or loss of property incurred during use and will ensure that the area is maintained in a clean, safe and orderly condition. Should Greater Newark Conservancy have to clean up, repair or restore the plot or surrounding area, fees may be charged to the renter whom the permit has been issued for the remediation and clean up. Greater Newark Conservancy will not assume responsibility for any personal property that is brought onto the farm that is lost, stolen or damaged.

The renter agrees to indemnify and hold harmless the Greater Newark Conservancy and its officers, agents, employees, volunteers or other representatives from any and all liability, claims, costs, professional fees or other expenses or liabilities arising out of the use of the community garden or farm including but not limited to the buildings, structures, parking lots and grounds owned by Greater Newark Conservancy.

I understand that this Hold Harmless Agreement also requires that the Greater Newark Conservancy is indemnified from any losses or damages resulting from the acts or omissions from any guest, participant, visitor or other person at the community garden/farm/event herein referred to. I agree to abide by the conditions set forth for the Plot-It-Fresh Program:

Applicant's Signature: _____

Date: _____

FOR OFFICE USE ONLY: DATE RECEIVED: _____ PROCESSED BY: _____

PLOT #1: _____ PLOT #2: _____

TOTAL PAYMENT: _____ PAYMENT METHOD: CASH _____ CREDIT CARD _____ CHECK NUMBER _____

_____ COPY OF PHOTO IDENTIFICATION WITH CORRESPONDING ADDRESS ATTACHED

RULES AND REGULATIONS OF

GREATER NEWARK CONSERVANCY'S PLOT-IT-FRESH COMMUNITY GARDEN

The Plot-It-Fresh season runs March 15 – November 15, weather permitting. Hawthorne Ave. site will be accessible during set hours when a staff member is present and the site will be closed for Observed Holidays.

Greater Newark Conservancy Agrees To: Identify all plots alpha-numerically, provide a water source, maintain the pathways and refund rental fees if requested in writing prior to May 15 (excluding \$5 cancellation fee).

The Renter Understands:

1. Applicants must be 18 years of age or older.
2. Priority will be given to renewal renters who file their yearly application during pre-registration (prior to 01/11/20). Newark residents will have the next priority. Additional renters will be wait-listed on a first-come, first-served basis.
3. New applicants may rent one-4' x 8' plot or two-4' x 4' plots; returning gardeners may rent up to two 4' x 8' plots (or equivalent). **Second plots will be distributed after the waitlist has been cleared.**
4. Fee must be paid when registration application is approved.
5. No refunds on or after April 15 (a \$5.00 cancellation fee will be assessed for refunds prior to May 15).
6. Plots are assigned to one person only and are **not transferable**. The responsibility for payment of fees, cleanup and other duties at the site will be the responsibility of the individual whose name is assigned to the plot.

Renters Must:

1. **Check in with Greater Newark conservancy staff and display Garden ID when they enter the farm.** The renters Garden Picture ID is required to enter the farm. If someone is to watch your plot for a short period of time they will need your Garden ID to enter the farm.
2. Check email at least 3 days for announcements
3. **Plant by Memorial Day, maintain their plot throughout the season, and remove all material from their plot by the end of the season, November 15 (Weather Permitting).** We define maintain as: Harvesting regularly, keeping beds weeded, and making sure bed is free of debris.
4. Notify Greater Newark Conservancy in writing, in advance, if they must abandon their plot.
5. Maintain their garden within the plot and keep the pathways clear. Anything outside the bed is subject to removal.
6. Only use approved, certified organic fertilizers and/or pest control products in a way as to not affect other plots.
7. Place unwanted plant material (weeds, dead plants) into the provided designated area.
8. Return all tools to the shed
9. Supervise minors.

Renters will not:

1. Plant, store supplies, or pile weeds outside of their plot. The walkways will remain clear at all times.
2. **Bring glass in to the farm** and will pick up and dispose of all trash properly.
3. Shade other plots with plants, and trellis or support structures are limited to a height of 5'.
4. Spray paint or otherwise mark plots, tools, or other Conservancy property.
5. Smoke on, or within 25 feet of, the site entrance
6. **Harvest from anyone else's plot without their permission.**
7. **Leave Plot it Fresh Area unless accompanied by Greater Newark Conservancy staff.**
8. Have pets at the farm.

Additional Rules and Regulations:

1. The renter agrees to comply with all federal, state, and local laws and regulations.
2. GREATER NEWARK CONSERVANCY ASSUMES NO LIABILITY FOR ACCIDENTS OR INJURY TO PARTICIPANTS OR OTHERS EITHER ON OR ADJACENT TO GREATER NEWARK CONSERVANCY PROPERTY. NEITHER DOES GREATER NEWARK CONSERVANCY ASSUME RESPONSIBILITY FOR ACTS OF VANDALISM OR LOSS OF CROPS OR PROPERTY DUE TO THEFT.

If you are found out-of-compliance with, or in violation of, the above agreements, it may result in immediate termination of plot use and a one-year ban from Greater Newark Conservancy's Community Gardens.